



## Heartland Regional Health Authority Meeting – Minutes Rosetown - # 301 Centennial Drive – Boardroom #2 February 19, 2015

### Authority Members Present:

David Nykiforuk	Richard Anderson
Gary Groves	George Siemens
Loretta Goring	Hazel Lorenz
M.L. Whittles	Mark Stockford – joined at 11:02am – via phone

### Others in Attendance:

Greg Cummings, President/CEO  
Carmen McCann, Interim Coordinator of Executive & Medical Affairs  
Ken Brown, Media  
Stacey Bosch, VP of Corporate Services  
Wayne Pierrepont, Director of Capital Projects  
Jeannie Munro, VP of Primary Health and Quality Services  
Patient Voice – Outlook  
Patient Voice – Outlook  
Lorraine Lindberg, Director of Population Health

**Regrets:** Lorreen Illott, Norm McIntyre, Lyle Rankin

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### 1. CALL TO ORDER

- The meeting was called to order at **9:12** by Richard Anderson

#### 1.1 FIRE & SAFETY INSTRUCTIONS

- Shared by Richard Anderson

#### 1.2 DECLARATION OF CONFLICT OF INTEREST

- No conflicts were declared

#### 1.3 REVIEW PREVIOUS MEETING EVALUATION RESULTS

- Authority members reviewed the summary of the self-evaluation from the January 15, 2015 Authority meeting

#### 1.4 PATIENT VOICE

- Two patient voices shared each of their stories about their mothers, who are different ages and at different stages, in Outlook Long Term Care. Both Patient Voices are on the Outlook Resident and Family Council because they feel someday they may be residents themselves and want do assist how they can now, for their future
- Both residents enjoy the activities and music that the Activity Directors arrange and provide. The patient voices feel it would be beneficial to have an Activity Director during supper and after to assist with communication during these times and as well as provide additional attention to the residents
- They recommend, for their mothers and the residents of Outlook Heath Centre, to have more attention overall with increased staffing levels

- Board Member Hazel Lorenz and CEO Greg Cummings provided information around the role of the HHR Volunteer Coordinators and the utilization of high school students who are required to do community volunteer as part of their schooling – these groups would be beneficial for the patient voices to approach as an option to have more volunteers come in to assist in some activities
- The patient voices feel and have heard from others, that the Outlook facility is very clean and well-kept

1.5 OPEN FORUM – BOARD SHARING

- Board Member George Siemens – He is very pleased that the “Walk This Way” program has started at the Civic Centre in Rosetown
- Board Member Laura Goring – Attended a successful fundraiser for the Foundation on Valentine’s Day in Biggar – this was the 4<sup>th</sup> annual fundraiser
- Board Member Hazel Lorenz – Was invited to the Town Meeting by the Wilkie members of Town Council
  - They shared information on the current X-Ray machine and the feel very positive about the physician succession planning
  - They wanted to give their compliments to Greg Cummings as the HHR CEO
- Board Member M.L. Whittles – Discussed the current situation in Craik, which falls in Five Hills Health Region, around physician recruitment
- Board Member David Nykiforuk – Dr. Ola, SIPPA graduate, has started in Davidson and those who have received care from her have very positive feedback. Her office is not quite finished but currently has a functioning space

2. ADOPTION OF AGENDA

- The agenda for February 19, 2015 was circulated and reviewed

<b>MOTION 2015/019</b> Hazel Lorenz David Nykiforuk	THAT the Agenda for the February 19, 2015 meeting be adopted with change.
	CARRIED

3. APPROVAL OF MINUTES

3.1 APPROVAL OF MINUTES

- The Board reviewed the minutes from January 15, 2015

<b>MOTION 2015/020</b> M.L. Whittles Laura Goring	THAT the Minutes for the January 15, 2015 meeting be adopted as presented.
	CARRIED

4. BUSINESS ARISING FROM THE MINUTES

5. IN CAMERA

<b>MOTION 2015/021</b> M.L. Whittles George Siemens	THAT the Authority go in camera.
	CARRIED

***In Camera at 9:59am***  
***Out of Camera at 12:19pm***

**6. REPORTS**

- 6.1 CEO REPORT – GREG CUMMINGS
  - Written report provided
- 6.2 BOARD CHAIR – RICHARD ANDERSON
  - Verbal report provided
- 6.3 SMO REPORT – DR. LYLE WILLIAMS
  - Verbal report provided
- 6.4 LOCAL RMA REPORT – DR. DAN LEDDING
  - Not available

<b>MOTION 2015/022</b> George Siemens Hazel Lorenz	THAT the Authority approves the Reports as presented.
	CARRIED

**7. NEW BUSINESS**

- 7.1 SAFETY TALK – GREG CUMMINGS
  - Presentation provided
- 7.2 PHYSICIAN CREDENTIALING – DR. LYLE WILLIAMS
  - Dr. Williams provided recommendations for privileging

<b>MOTION 2015/023</b> M.L. Whittles Hazel Lorenz	THAT the Authority approve the recommendation of the Practitioner Advisory Committee to approve privileges for Dr. Ola Bamigboje as applied for under the Active Staffing Category
	CARRIED

<b>MOTION 2015/024</b> David Nykiforuk Gary Groves	THAT the Authority approve the recommendation of the Practitioner Advisory Committee to approve privileges for Dr. Ernst as applied for under the Active Staffing Category
	CARRIED

**7.3 QUALITY AND SAFETY UPDATE – JEANNIE MUNRO**

- Kaizen Basics
  - The first Kaizen Basics seminars took place in Rosetown on January 29th using the new modified format. The new format – with a four seminar in the morning, and a repeat seminar in the afternoon helped to improve access for staff. A total of 46 staff participated in the two seminars.
  - Based on participant evaluations, the new format seemed to resonate with staff and their learning needs. Future sessions at different sites are being planned.
- Lean Training
  - New standards for Lean training are being proposed. For example, up till now, staff who were in “Lean Leaders in Training” had to complete three roles in a RPIW – Team Lead, Sub-Team Lead and Participant.
  - The new standard now requires the completion of two RPIW roles –one Lead/Sub-Lead role and a Participant role.

- As well, effective March 2015, the Mistake Proofing requirement will no longer require a “North American” tour. A new Canadian tour is being proposed
- Lean remains a prominent tool for improving the quality and safety in Saskatchewan, including Heartland’s health services. However, some of the standards for training and certification are being revised as the entire province shifts from a start-up phase under JBA’s mandate, to a more measured pace as Regions take more control.

**7.4 CHILD & YOUTH – PREVENTION PROGRAMS – ALLISON BOKITCH**

- Allison provided a presentation on programs that assists children to cope with feelings of fear, worry and sadness. One program is called “Fun Friends”, a 12 week program and another is “Friends for Life”, a 10 week program. This program is partnered with a school teacher during school time
- For ages between 4 to 11, the program is play based for building resilience
- Allison has brought a therapy dog at times and found this provided a sense of calmness in the classroom
- In the fall when this was ran, Rosetown and Kindersley had more than 250 participants. From this program, Allison is still hearing positive feedback from both teachers and parents and the affect it had on the participants
- Parents have an opportunity to support their children and learn more about friends themselves by helping with the home activities, reviewing the student workbook and attending parent sessions that can be arranged by the school
- Moving forward, Allison would like to expand this program to various other communities
- Allison provided information on the intake process as well and screening tools used to determine the appropriate assistance to the families
- There was discussion around the coordination and support between the School Divisions and Health Regions
- March 19<sup>th</sup> in Rosetown “The Active Parenting of Teens” program will begin

**7.5 BOARD MONITORING POLICIES – GREG CUMMINGS**

- Documents reviewed

<b>MOTION 2015/025</b> M.L. Whittles Mark Stockford	THAT the Authority approve the following policy monitoring documents as updated: <ul style="list-style-type: none"> <li>• AC2-01: Authority President CEO Relationship</li> <li>• GP05-01: Authority Linkage with Community</li> <li>• GP05-02: Authority Meetings &amp; Agenda</li> <li>• GP05-04: Authority Linkage with other Organizations</li> </ul>
	CARRIED

**7.6 Alternate Pay Contracts – Greg Cummings**

<b>MOTION 2015/026</b> M.L Whittles Hazel Lorenz	Following further communication with Ministry of Health officials, we hereby direct the CEO and Primary Health Care team to draft full time alternate pay contracts for Macklin and Eston
	CARRIED

**8. FINANCIAL STATEMENT BUDGET**

**8.1 UPDATE – STACEY BOSCH**

- Stacey Bosch, VP of Corporate Services provided a verbal update
- Salaries swung into a deficit due to Stat holidays as well as an increase in sick time

8.2 FINANCIAL REPORT – STACEY BOSCH

- Stacey Bosch presented the report as of month ended December 31, 2014.

<b>MOTION 2015/027</b> Gary Groves Loretta Goring	THAT the Authority approves the financial statements for December 31 2014	
		CARRIED

9. LONG TERM CARE

9.1 UPDATE – GREG CUMMINGS

- The Long Term Care steering committee is working to ensure that the policies are in place that the Medication Auditors have recommended

10. AGENDA ITEMS FOR NEXT MEETING

- Safety topic

11. MEETING ADJOURNS

- M.L. Whittles moved to adjourned the meeting at **2:30pm**

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Authority Chairperson,  
Richard Anderson

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President/Chief Executive Officer,  
Gregory Cummings