



Heartland Regional Health Authority Meeting – Minutes Rosetown - # 301 Centennial Drive – Boardroom #2 March 26, 2015

Authority Members Present:

David Nykiforuk	Lorreen Ilott
Gary Groves	George Siemens
Norm McIntyre	Lyle Rankin
M.L. Whittles	Mark Stockford

Others in Attendance:

Greg Cummings, President/CEO
Carmen McCann, Interim Coordinator of Executive & Medical Affairs
Ken Brown, Media
Stacey Bosch, VP of Corporate Services
Wayne Pierrepont, Director of Capital Projects
Gayle Riendeau, VP of Health Services
Patient Voice - Rosetown

Regrets: Loretta Goring, Hazel Lorenz, Richard Anderson

1. CALL TO ORDER

- The meeting was called to order at **9:05** by M.L. Whittles

1.1 FIRE & SAFETY INSTRUCTIONS

- Shared by M.L. Whittles

1.2 DECLARATION OF CONFLICT OF INTEREST

- No conflicts were declared

1.3 REVIEW PREVIOUS MEETING EVALUATION RESULTS

- Authority members reviewed the summary of the self-evaluation from the February 19, 2015 Authority meeting

1.4 PATIENT VOICE

- The patient voice from Rosetown arrived to speak about her father's experience in Health Care inside and out of our Region. She shared suggestions to any challenges she and her father had
- She brought forward concerns about wheelchair accessibility into and within the Rosetown Health Centre and the challenges associated with that. She said, that since their experience, recently a ramp has been installed at one location to assist with accessibility back into the building
- She and the Health Care team worked through the situation of her father having a broken pelvis and being advised to put a brace on and utilize crutches, when her father walks with a walker
- She shared the challenges they had in organizing an ambulance to transport her father to a Saskatoon hospital for an appointment

- The patient voice want to make the Board aware that the Physicians were excellent, all the staff were great to work with and that overall, the Heartland Health Region experience was superior
- In both HHR and Saskatoon Health Region, she felt people were responsive to concerns raised

1.5 OPEN FORUM – BOARD SHARING

- Board Member George Siemens – Attended the Saskatchewan Medical Association Tour – He found the students really enjoyed themselves and were so enthusiastic. He was so glad to see the local doctors involved and feels HHR represented themselves very well
- Board Member M.L. Whittles – Took part in Kaizen Basics. She would like to see more staff take it before Board Members. She felt the content was well presented

2. ADOPTION OF AGENDA

- The agenda for March 26, 2015 was circulated and reviewed

MOTION 2015/028 Norm McIntyre George Siemens	THAT the Agenda for the March 26, 2015 meeting be adopted as presented.
	CARRIED

3. APPROVAL OF MINUTES

3.1 APPROVAL OF MINUTES

- The Board reviewed the minutes from February 19, 2015

MOTION 2015/029 Norm McIntyre Lyle Rankin	THAT the Minutes for the February 19, 2015 meeting be adopted as presented.
	CARRIED

4. BUSINESS ARISING FROM THE MINUTES

5. IN CAMERA

MOTION 2015/030 Mark Stockford Gary Groves	THAT the Authority go in camera.
	CARRIED

In Camera at 9:54am
Out of Camera at 11:18pm

6. REPORTS

- 6.1 CEO REPORT – GREG CUMMINGS
 - Written report provided
- 6.2 BOARD CHAIR – RICHARD ANDERSON
 - Verbal report provided
- 6.3 SMO REPORT – DR. LYLE WILLIAMS
 - Verbal report provided
- 6.4 LOCAL RMA REPORT – DR. DAN LEDDING
 - Not available

MOTION 2015/031 Mark Stockford David Nykiforuk	THAT the Authority approves the Reports as presented.
	CARRIED

7. NEW BUSINESS

7.1 PHYSICIAN CREDENTIALING – DR. LYLE WILLIAMS

- Dr. Williams provided recommendations for privileging

MOTION 2015/032 David Nykiforuk Norm McIntyre	THAT the Authority approve the recommendation of the Practitioner Advisory Committee to approve privileges for Dr. Pieter Seshadri and Dr. Melissa Geini as applied for under the Visiting Medical Staffing Category
	CARRIED

7.2 BOARD MONITORING POLICIES – GREG CUMMINGS

- Documents reviewed

MOTION 2015/033 Lyle Rankin David Nykiforuk	THAT the Authority approve the following policy monitoring documents as updated: <ul style="list-style-type: none"> • GI04-01: Authority Bylaws • GP05-03: Authority Members Education • AC02-02: Monitoring Executive Performance • EE03-01: Asset Protection • EE03-02: Authority Communication Guidelines
	CARRIED

7.3 HEALTH SERVICES REPORT – GAYLE RIENDEAU

- Provided an update on her portfolio
- Roll out of Regional Lab
 - The GO-LIVE for this new lab system occurred on March 16, 2015 in Biggar, Rosetown, Kindersley, Unity, Outlook and Davidson
 - With Kerrobert go live planning will start after the facility move
 - It enables all laboratory results to be automatically faxed/printed to the ward and/or physician's clinic
 - Also, within the next eight months, the laboratory results will be stored on a provincial laboratory database called the Saskatchewan Laboratory Results Repository (SLRR) and will be accessible from the wards and/or physician's clinic on an e-viewer
 - All in house performed lab results will be stored on the LIS for quick and easy access
- Davidson x-ray has been repaired and operational as of yesterday
- Gayle presented information on the EMS 3P event
 - Each year the Region undergoes Strategic planning whereby the Region reviews service needs and determines priorities for which the organization will focus its time, energies and resources
 - As an indicator of the importance of this service and the challenges it was facing and the associated risks to the organization and the clients we serve, EMS Stabilization was selected as one of the Region's top priorities for 2014/15
 - The 3P event involved:

- Mapping out the complete flow of the service
- Using Lean tools to design an improvement strategy
- Alternate methods or models are tried, tested and ranked across priority criteria and a preferred future state is selected

7.4 RHA BOARD RENEWAL PROCESS – GREG CUMMINGS

- The process is being delayed until August
- Carmen McCann will compile everyone's self-assessment matrix's into one spreadsheet and submit to the Ministry of Health

8. SAFETY TALK

8.1. Preventing Slips, Trips and Falls

- Within each of our facilities or offices we are all exposed to slip, trip and fall hazards
- Discussion around what we can do, what we can wear and how we can work safely and avoid injury from a slip, trip or fall hazard
- A slip or trip may result in a fall. A fall may cause injuries such as broken bones, head injuries, sprains, strains or bruises

9. FINANCIAL STATEMENTS/ BUDGET

9.1 UPDATE – STACEY BOSCH

- Stacey Bosch, VP of Corporate Services provided a verbal update for the month ending February 28th, 2015
- Inventory count of many supplies occurs in February, so see some fluctuation in supplies
- February is a short month which affects some also as revenue is based on 1/12 but expenses are based on number of days
- We on par with last year at this time
- The Region is forecasting to end with a \$500K surplus
- The Region will present year end statements for approval on April 30th

10. LONG TERM CARE

10.1 UPDATE – GREG CUMMINGS

- There has been movement on the transfer list for families requesting beds in their first choice in Long Term Care facilities within the region
- The Long Term Care steering committee is working to ensure that the policies are in place that the Medication Auditors have recommended
- There was a discussion around provincial staffing standardization in Long Term Care
- Qualified staff are applying for and being hired into the Long Term Care sites across the region
- Resident Council surveys have been completed and submitted to the Ministry
- CEO tours to LTC are underway
- SEE NOTES IN CEO REPORT

11. AGENDA ITEMS FOR NEXT MEETING

12. MEETING EVALUATION

13. MEETING ADJOURNS

- Norm McIntyre moved to adjourned the meeting at **1:08pm**

Authority Chairperson,
Richard Anderson

President/Chief Executive Officer,
Gregory Cummings