



## Heartland Regional Health Authority Meeting – Minutes Rosetown - # 301 Centennial Drive – Boardroom #2 April 30, 2015

### Authority Members Present:

David Nykiforuk	Lorreen Ilott
Gary Groves	George Siemens – attended until 11:48am
Norm McIntyre	Lyle Rankin
M.L. Whittles	Hazel Lorenz
Loretta Goring	Richard Anderson

### Others in Attendance:

Greg Cummings, President/CEO  
Carmen McCann, Interim Coordinator of Executive & Medical Affairs  
Ken Brown, Media  
Stacey Bosch, VP of Corporate Services  
Wayne Pierrepont, Director of Capital Projects  
Krista Remeshylo – Director of EMS  
Gayle Riendeau, VP of Health Services  
Loral Antonenko – Volunteer Coordinator  
Jo Angelopolous - Volunteer  
Jeannie Munro – VP of Primary Health and Quality Services  
Auditor – Becky Wills, KPMG

**Regrets:** Mark Stockford

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### 1. CALL TO ORDER

- The meeting was called to order at **9:04** by Richard Anderson

#### 1.1 FIRE & SAFETY INSTRUCTIONS

- Shared by Richard Anderson

#### 1.2 DECLARATION OF CONFLICT OF INTEREST

- No conflicts were declared

#### 1.3 REVIEW PREVIOUS MEETING EVALUATION RESULTS

- Authority members reviewed the summary of the self-evaluation from the March 26, 2015 Authority meeting

#### 1.4 PATIENT VOICES

- Loral Antonenko, Volunteer Coordinator and Jo Angelopolous, Volunteer from Biggar, shared their experiences of the Biggar Diamond Lodge move. The volunteers that were coordinated by Loral, including high school students, took training required to ensure they were safe when assisting with the move safely (ex: TLR – Transfers, Lifts and Repositioning). Loral ensured there were volunteers for all areas to help in every way. Some of those were drivers, greeters and volunteers assisting residents. The high school students did a fantastic job volunteering the entire day any doing whatever was needed. Loral sent a “thank-you” to the school as recognition of a job well done. Because of the recognition from Heartland Health Region, those students received “Student of The Term”

rewards at their school. The staff that were scheduled to work and volunteered that day worked tirelessly. The Coordinator has invited each of the volunteers from that day to the Volunteer breakfast in June. Every department helped to get the residents, furniture and equipment moved and settled in. The attitude of the staff was very welcoming and upbeat and it was a very fun and rewarding day. It was a truly Patient Centred Care day.

- The Coordinator has spoken with the Kerrobert Coordinator to share what worked well and learning experiences from the Biggar move as Kerrobert will be doing their move in the near future.

1.5 OPEN FORUM – BOARD SHARING

- Board Member Lorreen Ilott – She has recently had experiences with Home Care and very much appreciates access to them.
- Board Member David Nykiforuk – He recently went to his local facility while Long Term Care was in outbreak status and shared his difficulties with accessing the building.
- Board Member Laura Goring – She attended Kaizen Basics training in February and felt it was very well done

2. ADOPTION OF AGENDA

- The agenda for April 30, 2015 was circulated and reviewed

<b>MOTION 2015/034</b> Lyle Rankin David Nykiforuk	THAT the Agenda for the April 30, 2015 meeting be adopted as presented.	
		CARRIED

3. APPROVAL OF MINUTES

3.1 APPROVAL OF MINUTES

- The Board reviewed the minutes from March 26, 2015

<b>MOTION 2015/035</b> Lorreen Ilott Norm McIntyre	THAT the Minutes for the March 26, 2015 meeting be adopted as presented.	
		CARRIED

4. BUSINESS ARISING FROM THE MINUTES

- **ACTION:** Jeannie Munro is to request Dr. David Torr, Medical Health Officer for Heartland Health Region, to provide a Health Status update once per year to the Board.

5. REPORTS

5.1 CEO REPORT – GREG CUMMINGS

- Written report provided
- We had a respiratory illness (influenza B) outbreak in Davidson. It was declared on April 15<sup>th</sup> and lifted on April 23<sup>rd</sup>. We are at the end of influenza season but we are still observing some sporadic activity as is illustrated by this outbreak.
- Students in grade 10 from Outlook, Lucky Lake, Beechy, and Dinsmore will participate in the P.A.R.T.Y. (Prevent Alcohol and Risk Related Trauma in Youth) program on April 30<sup>th</sup> in Outlook. Students in grade 10 from Rosetown, Elrose and Kyle will participate in the P.A.R.T.Y. program on May 7<sup>th</sup> in Rosetown. Staff from Heartland Health Region, Sun West School Division and volunteers and professionals from the Community will offer the programs in Outlook and Rosetown. The grade 10 students

will follow the path of an injury survivor and meet the professionals who would be involved with them in a trauma situation. Emergency Services, RCMP, Therapists, Emergency room nurses, the Funeral Home and Addictions counsellors assist the students to experience the difficult journey of a trauma patient. Facts are presented about brain and spinal cord injury and the students have hands on experience with the equipment used in trauma care and rehabilitation.

- The Ethics Facilitator course was well attended with many positive comments regarding the material that was covered. Dr. Fahim was really pleased with the participation and people’s engagement.
- Through funding left over from the defunct Family and Schools Together program held by Heartland, the West Central RIC paid for the Kids First Community Developer to take the Triple P Parenting Program. The program is being piloted in three aboriginal communities through the Ministry of Education, but the West Central Region is the first in the province in a Non-Targeted area to have a trained individual to offer the program. Each grouping of educational sessions is 8 weeks for the entire program. She will begin to offer the intensive program in Biggar, and offer less intensive classes in communities where needs are identified.
- In our many Heartland communities volunteer appreciation events generally happen in the spring. As we all know, each community has its own traditions and the way in which our volunteers are acknowledged is linked to how things are done locally. Our Volunteer Coordinators are a very special group of people who specialize in mobilizing people to come together and get things done. Over the next several months we will be hearing about barbeques, potlucks, and participation in community events that hi-lite the good work of the volunteer workforce. If you have the opportunity to participate, please do. Otherwise, just keep your eyes open for that opportunity to give a volunteer a pat on the back or a handshake to say thank-you for being a part of the Heartland care team.

- 5.2 BOARD CHAIR – RICHARD ANDERSON
  - Verbal report provided
- 5.3 SMO REPORT – DR. LYLE WILLIAMS
  - Verbal report provided
- 5.4 LOCAL RMA REPORT – DR. DAN LEDDING
  - Not available

<b>MOTION 2015/036</b> M.L. Whittles Laura Goring	THAT the Authority approves the Reports as presented.
	CARRIED

**6.IN CAMERA**

<b>MOTION 2015/037</b>	THAT the Authority go in camera.
M.L. Whittles Lorreen Ilott	CARRIED

***In Camera at 9:47am  
 Out of Camera at 12:40pm***

<b>MOTION 2015/038</b>	THAT the Authority go in camera.	
Lorreen Ilott David Nykiforuk		CARRIED

*In Camera at 1:36pm  
 Out of Camera at 1:44pm*

<b>MOTION 2015/039</b>	THAT the Authority go in camera.	
Gary Groves Lorreen Ilott		CARRIED

*In Camera at 1:52pm  
 Out of Camera at 2:30pm*

**7. FINANCIAL STATEMENTS/BUDGET**

7.1 YEAR-END FINANCIAL STATEMENTS – BECKY WILLS, KPMG

- Becky Wills, Auditor from KPMG presented on Heartland Health Regional’s year end financials

7.2 UPDATE– STACEY BOSCH

- Stacey presented on Heartland Health Regional’s year end financials
  - Similar bottom line to 2013-14, down slightly (\$39K)
  - Continued efficiency targets(\$1.495M)

<b>MOTION 2015/040</b>	THAT the Authority approves the financial statements in draft form	
Norm McIntyre David Nykiforuk		CARRIED

**8. NEW BUSINESS**

8.1 QUALITY & SAFETY UPDATE – GREG CUMMINGS

- Tabled for next meeting

8.2 ENVIRONMENT AND CAPITAL PROJECT UPDATE – GREG CUMMINGS

- Working through deficiencies in Biggar
- Waiting for substantial completion for Kerrobert
  - Planning to move in the week of the 15<sup>th</sup> of June
  - 19<sup>th</sup> of May would be the beginning of stocking, cleaning and training
- Any other Board approved projects from last year are either completed or in progress
- Roof access for maintenance personal will be a significant portion of Capital for next year

**8.3 BOARD MONITORING POLICIES – GREG CUMMINGS**

- Documents reviewed

<b>MOTION 2015/041</b> M.L. Whittles Laura Goring	THAT the Authority approve the following policy monitoring documents as updated: <ul style="list-style-type: none"><li>• GP05-05: Authority Members Job Description</li><li>• GP05-06: Authority Members Orientation</li><li>• GP05-07: Authority Members Self Evaluation</li></ul>
	CARRIED

**8.4 PHYSICIAN CREDENTIALING – DR. LYLE WILLIAMS**

<b>MOTION 2015/042</b> Lorreen Ilott Laura Goring	THAT the Authority approve the recommendation of the Practitioner Advisory Committee to approve privileges under the Medical Health Officer Category for Dr. Anmar Salman
	CARRIED

**9. SAFETY TALK**

**9.1. STAYING IN TOUCH WHILE WORKING ALONE – GREGORY CUMMINGS**

- Tabled for next meeting

**10. LONG TERM CARE**

**10.1 UPDATE – GREG CUMMINGS**

- Tabled for next meeting

**11. AGENDA ITEMS FOR NEXT MEETING**

- Employee and Physician Engagement Results – Sheila Pajunen
- Quality & Safety Update – Jeannie Munro
- Staying In Touch While Working Alone – Gregory Cummings
- Long Term Care Update – Gregory Cummings

**12. MEETING EVALUATION**

**13. MEETING ADJOURNS**

- M.L. Whittles moved to adjourned the meeting at **2:39pm**

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Authority Chairperson,  
Richard Anderson

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President/Chief Executive Officer,  
Gregory Cummings