



Heartland Regional Health Authority Meeting – Minutes Rosetown - # 301 Centennial Drive – Boardroom #2 June 5, 2015

Authority Members Present:

Mark Stockford	Lorreen Ilott
Gary Groves	George Siemens – attended until 11:48am
Norm McIntyre	
M.L. Whittles	Hazel Lorenz
Loretta Goring	Richard Anderson

Others in Attendance:

Christa Garrett, Coordinator of Executive & Medical Affairs
Ken Brown, Media
Stacey Bosch, VP of Corporate Services
Jeannie Munro – VP of Primary Health and Quality Services
Linda Wasko Lacey – SRNA
Signy Klebeck – SRNA
Larry Warwaruk
Mavis Warwaruk

Regrets: Greg Cummings, President/CEO
David Nykiforuk
Lyle Rankin

1. CALL TO ORDER

- The meeting was called to order at **9:03am** by Richard Anderson

1.1 FIRE & SAFETY INSTRUCTIONS

- Shared by Richard Anderson

1.2 DECLARATION OF CONFLICT OF INTEREST

- No conflicts were declared

1.3 REVIEW PREVIOUS MEETING EVALUATION RESULTS

- Authority members reviewed the summary of the self-evaluation from the April 30, 2015 Authority meeting.

1.4 PATIENT VOICES

- Larry and Mavis Warwaruk attended the Board meeting to share Larry's experiences through the health system. Larry spoke to specific experiences at the Outlook Health Centre, with physicians, as well as with various physicians and hospitals in Saskatoon. Concerns will be followed up on to see how they were addressed.

2. ADOPTION OF AGENDA

- The agenda for June 5, 2015 was circulated and reviewed.

MOTION 2015/043 Norm McIntyre George Siemens	THAT the Agenda for the June 5, 2015 meeting be adopted as presented.
	CARRIED

3. APPROVAL OF MINUTES

3.1 APPROVAL OF MINUTES

- The Board reviewed the minutes from April 30, 2015

MOTION 2015/044 Laura Goring M.L. Whittles	THAT the Minutes for the April 30, 2015 meeting be adopted as presented.
	CARRIED

4. BUSINESS ARISING FROM THE MINUTES

ACTION: Krista Remeshylo to provide a provincial EMS rate sheet for distribution to the Board.

5. REPORTS

5.1 CEO REPORT – GREG CUMMINGS

- Written Report provided.

5.2 BOARD CHAIR – RICHARD ANDERSON

- Verbal report provided. Governing Council – two business cases sent for approval – transcription services and supply chain. Business plans are being put forward for approval. Kindersley Needs Assessment will be presented at the Town of Kindersley on Thursday, June 11th. The Chair thanked the Board and Management for their commitment to attend Board and other regional meetings.

5.3 SMO REPORT – DR. LYLE WILLIAMS

- Verbal report provided.

5.4 LOCAL RMA REPORT – DR. DAN LEDDING

- Not available

MOTION 2015/045 Mark Stockford Loreen Ilott	THAT the Authority approves the Reports as presented.
	CARRIED

6. IN CAMERA

MOTION 2015/046 Loreen Ilott M.L. Whittles	THAT the Authority go in camera.
	CARRIED

*In Camera at 9:43am
 Out of Camera at 11:08am*

7. NEW BUSINESS

7.1 SASAKTCHEWAN REGISTERED NURSES ASSOCIATION – LINDA WASKO-LACEY, SIGNY KLEBECK

- Linda Wasko-Lacey and Signy Klebeck from the SRNA attended the Board meeting with the intent to link with the Board – HHR is the 5th Board that they have met with. The main content and purpose their presentation was to get to know the Board and explain the difference between SUN (Union negotiator) and the SRNA (Regulator for Registered Nurses). The SRNA is a self-regulating body. Their presentation also included the senior’s strategy, Role of Chief Nurses, Role Clarity and the framework of the three regulators to view nursing practices. The SRNA has been working closely with SALPN to build collaboration. RNPNS, SALPN and SRNA regulating bodies have been collaborating to view nursing practices and expanding scope of practices. The SRNA’s mandate is to protect the public.
- Saskatchewan is one of few provinces that do not have a senior’s advocate. Senior’s strategy is getting national focus. Consistency of scope of practices between regions and across the province. There is a CNO for the Province who is to liaison with RNs.
- Workshop held with three regulating bodies with the intent to meet regularly.

8. FINANCIAL STATEMENTS/BUDGET

7.1 OPERATIONAL PLAN APPROVAL – STACEY BOSCH

MOTION 2015/047 M.L. Whittles Mark Stockford	THAT the Authority approves the Budget & Operational Plan.
	CARRIED

7.2 UPDATE– STACEY BOSCH

- Provincial Auditor still reviewing all internal control and compliance – due June 30, 2015. Arbitration came thru in 2015/16 should have been set up on previous years financial statements. Final report to be coming soon.

MOTION 2015/048	THAT the Authority approves the financial statements in draft form.
	CARRIED

9. NEW BUSINESS – CONT’D

9.1 QUALITY & SAFETY UPDATE – JEANNIE MUNRO

- Jeannie Munro, VP of Primary Health and Quality Services presented the quarterly Quality and Safety Report. Her report included information on Patient Safety, including an Incident Report Summary and a Critical Incident Summary; as well as information on Quality Improvement, including Concern Handling, Risk Management, Lean Initiatives, Accreditation and Strategic and Operational Priorities.
- Written report provided.

9.2 COMMUNICATIONS PLAN – JEANNIE MUNRO

MOTION 2015/049 M.L. Whittles	THAT the Authority approves the 2015-16 Communication Plan.
	CARRIED

9.3 BOARD MONITORING POLICIES – GREG CUMMINGS

MOTION 2015/050 Hazel Lorenz Mark Stockford	THAT the Authority approve the following policy monitoring documents as updated, subject to updating Committee Principles: <ul style="list-style-type: none"> • GP05-08: Chairperson’s Role • GP05-09: Community Advisory Networks • GP05-10: Committee Principles
	CARRIED

9.4 HUMAN RESOURCES REPORT – SHEILA PAJUNEN

- Tabled

9.5 EMPLOYEE & PHYSICIAN ENGAGEMENT RESULTS – SHEILA PAJUNEN

- Tabled

9.6 2015 PHYSICIAN & EMPLOYEE APPRECIATION EVENTS – SHEILA PAJUNEN

- The Board were reminded of the importance of management and board being visible at all appreciation events to show support to all employees.

10. SAFETY TALK

- Tabled

11. LONG TERM CARE

10.1 UPDATE – JEANNIE MUNRO

- Senior’s strategy will be a Provincial and regional priority. CEO will be touring all LTC facilities meeting with resident/family council annually throughout the region starting early April until the end of July. LTC Intentional; rounding – ensuring nurses are regularly rounding on all patients.

12. AGENDA ITEMS FOR NEXT MEETING

13. MEETING EVALUATION

MOTION 2015/046 M.L. Whittles Norm McIntyre	THAT the Authority go in camera.
	CARRIED

In Camera at 2:20pm
Out of Camera at 2:58pm

14. MEETING ADJOURNS

- M.L. Whittles moved to adjourned the meeting at **2:58pm**

Authority Chairperson,
Richard Anderson

President/Chief Executive Officer,
Gregory Cummings