



Heartland Regional Health Authority Meeting – Minutes Teleconference – 9am June 25, 2015

Authority Members Present:

George Siemens	Hazel Lorenz
Gary Groves	Richard Anderson
Norm McIntyre	
M.L. Whittles	
Loretta Goring	
David Nykiforuk	

Others in Attendance:

Christa Garrett, Coordinator of Executive & Medical Affairs
 Stacey Bosch, VP of Corporate Services
 Dr. Williams, Senior Medical Officer
 Wayne Pierrepont, Director of Environmental Services/ Capital Projects
 Greg Cummings, President/CEO

Regrets:

Lorreen Ilott
 Lyle Rankin
 Mark Stockford

1. CALL TO ORDER

- The meeting was called to order at **9:03am** by Richard Anderson

1.1 FIRE & SAFETY INSTRUCTIONS

- Shared by Richard Anderson

1.2 DECLARATION OF CONFLICT OF INTEREST

- No conflicts were declared

2. ADOPTION OF AGENDA

- The agenda for June 25, 2015 was circulated and reviewed

MOTION 2015/047 George Siemens Hazel Lorenz	THAT the Agenda for the June 25, 2015 meeting be adopted as presented.
	CARRIED

3. FINANCIAL STATEMENTS/BUDGET

3.1 CAPITAL EQUIPMENT & PROJECTS 2015-16 BUDGET – STACEY BOSCH

MOTION 2015/048 M.L. Whittles Loretta Goring	That the HHR board approves the capital equipment budget for 2015-16 which includes \$1.129M in renovations and upgrades to facilities, \$1.55M on new and replacement equipment for submission to the Ministry.
	CARRIED

3.2 LEGISLATIVE COMPLIANCE AUDIT, INTERNAL CONTROLS & COMPLIANCE AUDIT REPORTS - STACEY BOSCH

MOTION 2015/049 M.L. Whittles Hazel Lorenz	THAT the Authority approves KPMG's Legislative Compliance and Internal Control Audit for submission to the Ministry
	CARRIED

4. NEW BUSINESS

4.1 PHYSICIAN CREDENTIALING – LYLE WILLIAMS

MOTION 2015/050 George Siemens Norman McIntyre	THAT the Authority approve the recommendation of the Practitioner Advisory Committee to approve privileges for Dr. Tokundo Dabiri as applied for under the Active Staffing Category
	CARRIED

5. SAFETY TALK

5.1 STAYING IN TOUCH WHILE WORKING ALONE – GREG CUMMINGS

- Saskatchewan's occupational health and safety legislation defines working alone as being the only worker at a worksite, where assistance is not readily available to the worker in the event of injury, ill health or emergency. The legislation states that when a worker is required to work alone, or at an isolated place of employment, the employer, in consultation with the occupational health committee or representative, shall identify the risks that result from the conditions and circumstances of the work being done or from working alone.
- Legislation also states that there must be an effective communication plan in place, and this can consist of radio communication; phone or cellular communication; or any other means that provides effective communication
- Risks that are identified need to be eliminated or managed. Staying in Touch is one way to eliminate or manage some of the risks that may be identified.
- Being accountable for safety is everyone's responsibility: the lone worker must be accountable to check in as required and the employer must be accountable to monitor the lone worker

6. AGENDA ITEMS FOR NEXT MEETING

7. MEETING EVALUATION

8. MEETING ADJOURNS

- M.L. Whittles moved to adjourned the meeting at **9:39am**

Authority Chairperson,
Richard Anderson

President/Chief Executive Officer,
Gregory Cummings