



Heartland Regional Health Authority Meeting – Minutes Rosetown - # 301 Centennial Drive – Boardroom #2 February 24, 2016

Authority Members Present:

- | | |
|------------------------------|--------------------------|
| Mark Stockford | Lorreen Ilott (FaceTime) |
| Gary Groves (Skype) | Bernadette Heintz |
| Norm McIntyre – Acting Chair | Carey Baker |
| Geoff Legge | Loretta Goring |
| Lyle Rankin | |

Others in Attendance:

- Christa Garrett, Coordinator of Executive & Medical Affairs
- Greg Cummings, President/CEO
- Dr. Lyle Williams, SMO
- Jeannie Munro, VP of Primary Health & Quality Services
- Tammy Blackwell, Director of Staff Development & Safety
- Marlene Weston, Director of Community Health Services

Regrets:

Richard Anderson

1. CALL TO ORDER

- The meeting was called to order at **9:05am** by Norm McIntyre.

1.1 FIRE & SAFETY INSTRUCTIONS

- Shared by Norm McIntyre.

1.2 DECLARATION OF CONFLICT OF INTEREST

- No conflicts were declared.

1.3 REVIEW PREVIOUS MEETING EVALUATION RESULTS

- Authority members reviewed the summary of the self-evaluation from the January 19, 2016 Authority meeting.

1.4 PATIENT VOICE

- Tammy Blackwell, Director of Staff Development and Safety read a letter from Teneal Keslick of Coleville regarding her experience through the health system.

2. ADOPTION OF AGENDA

- The agenda for January 19, 2016 was circulated and reviewed.

MOTION 2016/016 Geoff Legge Laura Goring	THAT the Agenda for the January 19, 2016 meeting be adopted as presented.
	CARRIED

3. APPROVAL OF MINUTES

3.1 APPROVAL OF MINUTES

- The Board reviewed the minutes from January 19, 2016.

MOTION 2016/017 Mark Stockford Lorreen Ilott	THAT the Minutes for the January 19, 2016 meeting be adopted as presented.
	CARRIED

4. BUSINESS ARISING FROM THE MINUTES

- The Board discussed the annual Board Chair, Vice Chair and CEO evaluations and performance reviews. It was decided by the Finance Audit Committee that they will go ahead with the Survey Monkey tool and have agreed who will be the participants of the surveys – Board, Management, Christa. Surveys are expected to go out shortly.

5. IN CAMERA

In Camera at 10:02am

MOTION 2016/018 Lorreen Ilott Gary Groves	THAT the Authority go in camera.
	CARRIED

Out of Camera at 11:10am

MOTION 2016/019 Mark Stockford Geoff Legge	THAT the Authority direct the CEO to require proof that the land transfer of the old Kerrobert Health Centre has been put through by March 28, 2016
	CARRIED

6. FINANCIAL STATEMENTS/BUDGET

6.1 UPDATE

- The region is in good financial position with a surplus of \$675K before timing adjustments.
- Unanticipated revenues that helped with bottom line – WCB overpayment, patient fees and Government funding irregularity because of the leap year.
- Region is forecasting to balance with a surplus due to WCB surplus distribution.

MOTION 2016/020 Mark Stockford Carey Baker	THAT the Authority approves the financial statements for December 31, 2015 as presented.
	CARRIED

7. REPORTS

7.1 SMO REPORT – DR. LYLE WILLIAMS

- Dr. Waheeb Alshaar has arrived in the community of Outlook and will start his practice out of the Outlook Medical Clinic on March 1st.

7.2 BOARD CHAIR – RICHARD ANDERSON

- No Report

7.3 CEO REPORT – GREG CUMMINGS

MOTION 2016/021 Geoff Legge Laura Goring	THAT the Authority approves all Reports as presented.
	CARRIED

8. NEW BUSINESS

8.1 PRIMARY, POP HEALTH & COMMUNITY SERVICES REPORT – MARLENE WESTON

- Marlene Weston, Director of Community Health Services provided a presentation on Community Services. Her presentation included information on Mental Health & Addictions, Autism, Therapies, Podiatry, Emergency Preparedness Planning, Community-Based Organizations and Community Development. Some of the successes in community services programs have included the *integration* of Mental Health and Addictions; *Partnerships with School Divisions* – P.A.R.T.Y. Program, TTYL sessions, Memorandum of Agreements with Sun West and Living Sky; *Centralized Intake* for easy access for clients; and Staff qualified to do *Violent Threat Risk Assessments* with other partners for school age children; Creation of *Behavior Management Coordinator* for Long Term Care Residents; Excellent support from *Child & Youth Rural Consultants from Saskatoon Health Region and Child Psychiatrists*; *Integrated Case Management and Complex Case Management* with other Sectors - Social Services, Education. Some noted challenges include *no Inpatient Beds* for acute Mental Health and Addictions clients; *Downturn in economy*, particularly oil sector, putting pressure on Adult Counseling and Addictions Programs; *Rise in Suicidal ideation and other aberrant behaviour in youth* in particular presenting in Child & Youth – Increase in severity of cases; *Recruitment and Retention*; Hiring new graduates with no experience means retraining; and Staff relocating to larger centres once they are trained.
- Copy of the presentation included in the package.

8.2 BOARD MONITORING POLICY – NORM MCINTYRE

AC02-01: AUTHORITY PRESIDENT CEO RELATIONSHIP

GP05-01: AUTHORITY LINKAGE WITH COMMUNITY

GP05-02: AUTHORITY MEETINGS & AGENDAS

GP05-04: AUTHORITY LINKAGE WITH OTHER ORGANIZATIONS

MOTION 2016/022 Mark Stockford Lorreen Ilott	THAT the Authority accept Board Monitoring Policies: AC2-01: Authority President CEO Relationship (noted changes) GP05-01: Authority Linkage with Community GP05-02: Authority Meetings & Agendas GP05-04: Authority Linkage with other Organizations
	CARRIED

8.3 BOARD MEETING DATES – GREG CUMMINGS

- MARCH 30TH BOARD MEETING
- FINANCE AUDIT COMMITTEE – AM 8-11, BOARD MEETING STARTS AT 11:30 – JUNE DATE TBD

9. SAFETY TALK

9.1 NEW WORKER ORIENTATION – GREG CUMMINGS

- There was discussion about the importance of new worker orientation. The region recently implemented that anyone in a supervisory role participate in safety for supervisors course.

10. LONG TERM CARE

10.1 UPDATE – GREG CUMMINGS

- Provided through the Wall Walk presentation.

11. AGENDA ITEMS FOR NEXT MEETING

12. MEETING EVALUATION

13. OTHER

MEETING ADJOURNS

- Laura Goring moved to adjourned the meeting at **2:43pm**

Authority Chairperson,
Richard Anderson

President/Chief Executive Officer,
Gregory Cummings