



Heartland Regional Health Authority Meeting – Minutes Rosetown - # 301 Centennial Drive – Boardroom #2 July 14, 2016

Authority Members Present:

Mark Stockford
Gary Groves
Norm McIntyre
Geoff Legge

Lorreen Ilott
Bernadette Heintz
Carey Baker
Loretta Goring

Others in Attendance:

Carmen McCann, Executive Assistant
Greg Cummings, President/CEO
Dr. Lyle Williams, SMO
Stacey Bosch, VP of Corporate Services
Jeannie Munro, VP of Primary Health and Quality Services
Sheila Pajunen, VP of Human Resources

Regrets:

Lyle Rankin
Christa Garrett, Coordinator of Executive & Medical Affairs

1. CALL TO ORDER

- The meeting was called to order at **9:06am** by Richard Anderson.

1.1 FIRE & SAFETY INSTRUCTIONS

- Shared by Richard Anderson.

1.2 DECLARATION OF CONFLICT OF INTEREST

- No conflicts were declared.

1.3 REVIEW PREVIOUS MEETING EVALUATION RESULTS

- Authority members reviewed the summary of the self-evaluation from the June 2, 2016 Authority meeting.

2. ADOPTION OF AGENDA

- The agenda for July 14, 2016 was circulated and reviewed.

MOTION 2016/048 Norm McIntyre Lorreen Ilott	THAT the Agenda for the July 14, 2016 meeting be adopted as presented.
	CARRIED

3. APPROVAL OF MINUTES

3.1 APPROVAL OF MINUTES

- The Board reviewed the minutes from June 2, 2016.

MOTION 2016/049 Mark Stockford Bernadette Heintz	THAT the Minutes for the June 2, 2016 meeting be adopted as presented.
	CARRIED

4. BUSINESS ARISING FROM THE MINUTES

5. IN CAMERA

In Camera at 09:09am

MOTION 2016/050 Geoff Legge Laura Goring	THAT the Authority go in camera.
	CARRIED

Out of Camera at 12:45pm

In Camera at 2:37pm

MOTION 2016/051 Geoff Legge Norm McIntyre	THAT the Authority go in camera.
	CARRIED

Out of Camera at 4:00pm

6. FINANCIAL STATEMENTS/BUDGET

6.1 UPDATE

- Reviewed documents provided by KPMG

MOTION 2016/052 Mark Stockford Lorreen Ilott	THAT the Authority approves KPMG's Legislative Compliance and Internal Control Audit for submission to the Ministry.
	CARRIED

7. FINANCE/AUDIT COMMITTEE

- 7.1 UPDATE
- No update

8. REPORTS

8.1 SMO REPORT – DR. LYLE WILLIAMS

MOTION 2016/053 Mark Stockford Bernadette Heintz	THAT the Authority approve the recommendation of the Practitioner Advisory Committee to approve privileges for Dr. Elham Yahyae as applied for under the Active Staffing Category
	CARRIED

8.2 BOARD CHAIR – RICHARD ANDERSON

MOTION 2016/054 Bernadette Heintz Mark Stockford	THAT the Authority approve the Chair Report as presented.
	CARRIED

8.3 CEO REPORT – GREG CUMMINGS

MOTION 2016/055 Lorreen Ilott Geoff Legge	THAT the Authority approve the CEO Report as presented.
	CARRIED

9. NEW BUSINESS

9.1 QUALITY & SAFETY UPDATE – JEANNIE MUNRO

- Jeannie Munro, VP of Primary Health & Quality Services provided a 2015-2016 yearend Quality and Safety update.
- Dr. Lyle Williams, Senior Medical Officer and Gayle Riendeau, VP of Health Services were presented with Lean Leader completion certificates.

9.2 OT/ST UPDATE – SHEILA PAJUNEN

- Sheila Pajunen, VP of Human Resources provided a 2015-2016 yearend summary of overtime and sick time. Sick time and overtime reduction strategies and targets were provided for the 2016-2017 year.

9.3 GOVERNANCE SELF-ASSESSMENT – GREG CUMMINGS

- Tabled

9.4 STRATEGIC/OPERATIONAL PLAN APPROVAL – GREG CUMMINGS

- A presentation of Heartland Health Regions 2016 – 2017 Operational Plan was provided.
- The Heartland Health Regions 2015-2016 finalized budget was provided by Stacey Bosch, VP of Finance. The region ended with a \$330K surplus. The 2016-2017 forecast was reviewed,

investments and projects were shared and strategies were provided, ensuring HHR continues working towards a balanced budget for 2016-2017.

MOTION 2016/056 Mark Stockford Lorreen Ilott	THAT the Authority approve the Budget, Operational and Capital Expenditure Plans
	CARRIED

MOTION 2016/057 Carey Baker Norm McIntyre	THAT the Authority approve the sale of the Kindersley sub-office
	CARRIED

MOTION 2016/058 Norm McIntyre Gary Groves	THAT the Authority authorize a status change to include Amber Dawn Strutt and Melinda Jayne Sumner as Account Administrators for the Heartland Health Region Cuets Mastercards
	CARRIED

MOTION 2016/059 Gary Groves Bernadette Heintz	THAT the Authority approve the Dinsmore Facility mortgage payout in the amount of \$212,516 on August 1, 2016
	CARRIED

9. SAFETY TALK

9.1 BEWARE OF BLOODBORN PATHOGENS – GREG CUMMINGS

- Reviewed

10. LONG TERM CARE

10.1 UPDATE – GREG CUMMINGS

- Provided

11. CORRESPONDECE/INFORMATION

12. AGENDA ITEMS FOR NEXT MEETING

- Regional Health Status Report (Dr. Torr)
- Facilitated Planning Meeting – Christa to poll for dates
- Accreditation

13. MEETING EVALUATION

14. MEETING ADJOURNMENT

- Geoff Legge moved to adjourned the meeting at 4:00pm.

Authority Chairperson,
Richard Anderson

President/Chief Executive Officer,
Gregory Cummings