



Heartland Regional Health Authority Meeting – Minutes Rosetown - # 301 Centennial Drive – Boardroom #2 Oct 25, 2016

Authority Members Present:

Mark Stockford
Gary Groves
Lyle Rankin
Geoff Legge
Norm McIntyre

Richard Anderson
Bernadette Heintz
Carey Baker
Loretta Goring

Others in Attendance:

Stacey Bosch, VP of Corporate Services
Christa Garrett, Coordinator of Executive & Medical Affairs
Gayle Riendeau, Interim President/ CEO
Dr. Lyle Williams, SMO

Regrets:

Lorreen Ilott

1. CALL TO ORDER

- The meeting was called to order at **9:05am** by Richard Anderson.

1.1 FIRE & SAFETY INSTRUCTIONS

- Shared by Richard Anderson.

1.2 DECLARATION OF CONFLICT OF INTEREST

- No conflicts were declared.

1.3 REVIEW PREVIOUS MEETING EVALUATION RESULTS

- Authority members reviewed the summary of the self-evaluation from the Sept 28, 2016 Authority meeting.

1.4 PATIENT VOICE – TAMMY BLACKWELL

- Wayne Sinclair from Eston spoke to the Board about his wife's journey and experiences through the health care system specifically with Orthopedic Specialists. Wayne is one of the regions Client Family Advisors.

1.5 BOARD SHARING – ALL

- The CAN group continues to meet in Kindersley.
- Dr. McKee has notified the community of Biggar that she will be leaving at the end of the year.
- Gary Groves thanked the Board and Management for recognizing former CEO Ken Wersch.

- The community of Unity is moving forward with waste water treatment. Unity is also interested in a Community Advisory Network.
- Communities are seeing a lot of interest in the municipal elections.
- Bernadette has been working with the PFCC Committee. She attended the Helen Bevan workshop with the PFCC Committee.

2. ADOPTION OF AGENDA

- The agenda for Oct 25, 2016 was circulated and reviewed.

MOTION 2016/071 Lyle Rankin Mark Stockford	THAT the Agenda for the Oct 25, 2016 meeting be adopted as presented.
	CARRIED

3. APPROVAL OF MINUTES

3.1 APPROVAL OF MINUTES

- The Board reviewed the minutes from Sept 28, 2016.

MOTION 2016/072 Laura Goring Geoff Legge	THAT the Minutes for the Sept 28, 2016 meeting be adopted to include:
	CARRIED

4. BUSINESS ARISING FROM THE MINUTES

5. IN CAMERA

In Camera at 09:58am

MOTION 2016/073 Carey Baker Lyle Rankin	THAT the Authority go in camera.
	CARRIED

Out of Camera at 10:46am

MOTION 2016/074 Mark Stockford Lyle Rankin	THAT the Authority approve the award of the tender to Tarnes Electric for the replacement of the stand-by generator in Kindersley.
	CARRIED

6. FINANCIAL STATEMENTS/BUDGET

6.1 UPDATE

7. NEW BUSINESS

7.1 HEALTH STATUS REPORT – DR. TORR

- Dr. David Torr provided an update on the Health Status report.
- The report suggested that in HHR many aspects of health are similar to the rest of the province and country, i.e population dynamics, major illnesses and leading causes of death.
- However, in other areas HHR stands out with more challenges, i.e. alcohol consumption, smoking, arthritis, Diabetes, high blood pressure, lung, colon and breast cancer incidence, injury mortality and breast and prostate cancer mortality. The report discussed population dynamics and community distribution (<500 residents - 32%; 500-1000 residents - 12.1%; So 44% 1,000 and less; 1000-3000 residents - 30%; So 74% 3,000 and less; >3000 residents- 25.9%).
- Recommendations: Continued monitoring and surveillance of the health of HHR residents, data collection and analysis, on diseases, environmental and social impact factors, and health trends. These are very crucial in ensuring best, rightly placed and well-chosen services to support for the optimal health of HHR residents. Epidemiology services in the region are a must at this stage, and vital to continuous surveillance and enabling of evidence based decisions moving forward. Encourage stakeholders to review the report most especially their areas of responsibility where health patterns are changing and adjust their program prioritization accordingly
- A copy of the Health Status report can be found on the regions website (www.hrha.sk.ca).

8. FINANCE/AUDIT COMMITTEE

8.1 UPDATE

- No update.

9. REPORTS

9.1 SMO REPORT – DR. LYLE WILLIAMS

MOTION 2016/075 Geoff Legge Bernadette Heintz	THAT the Authority approve the SMO Report as presented.
	CARRIED

9.2 BOARD CHAIR – RICHARD ANDERSON

MOTION 2016/076 Lyle Rankin Mark Stockford	THAT the Authority approve the Chair Report as presented.
	CARRIED

9.3 CEO REPORT – GAYLE RIENDEAU

- Preparations have been made to start the Influenza program October 31st. The vaccine will be distributed to the physicians the week of October 17-21. Public Health Nurses and those immunizing in the facilities have been updated on this program. Flu Mist will not be offered this year in publicly funded clinics. In order to encourage staff to be immunized a Kick Off is held each year usually in honor of a facility who has a high number of staff immunized. This

year a different approach will be taken. In order to help the Biggar facility to increase their immunization rate the Kick Off will be held there. It had one of the lowest rates in the previous year. Advertisements have gone out to the local papers. Advertising is also going to be on the local radio stations. The new radio station FM audience has a different demographic so hoping to appeal to more public through some radio advertising this year. Facebook and Twitter have been promoting the flu shot and the importance of it. The website has also been updated to list all clinics in each of the communities they are being offered in and also the pharmacies in the region that are providing the immunizations this year. This is the second year pharmacists will be giving the vaccine.

- September 25th - October 1st was declared Seniors' Week in Saskatchewan, putting focus on our seniors and the contributions they make in their communities. In Heartland, many of the facilities hosted special events to help celebrate the seniors living in our homes as well as those in communities.
- Copy of report included in the package.

MOTION 2016/077 Lyle Rankin Carey Baker	THAT the Authority approve the CEO Report as presented.
	CARRIED

10. NEW BUSINESS (cont'd)

10.1 WALL WALK – GAYLE RIENDEAU

- The Board participated in the monthly wall walk.

10.2 CAN TERMS OF REFERENCE – RICHARD ANDERSON

- The Board reviewed the draft CAN terms of reference and suggested edits be made in regards to Board member membership and voting. Terms of reference to be brought back to the Authority for final review after suggested edits are made.

10.3 QUALITY & SAFETY UPDATE – JEANNIE MUNRO

- Alerts are released by the Ministry of Health following the review of at least one critical incident reported to the ministry. The intent of an Alert is to recommend initiatives that will improve the safety of patients who may be cared for under similar circumstances.
- RPIWs - Heartland is hosting two RPIWs (Rapid Process Improvement Workshop) this fall. These are specific lean events that have a purpose of finding and eliminating waste and implementing continuous improvements. Team 1–To improve quality and timeliness of follow-up response by care team to resident safety event on LTC Unit in Rosetown Health Centre. Team 2-To increase Home Care Registered Nurse access to patient related data (lab results, DI reports, discharge summaries, immunization and infection control) to facilitate improved care planning and medication order practices.
- Lean Leaders - HHR now has ten certified Lean Leaders and with the completion of the RPIWs as identified above, four more leaders will have completed their certification requirements. Three others are scheduled and we will meet the provincial deadline to completed certification by March 31, 2017.
- LILT - LILT is the “Lean Improvement Leaders Training” that is offered for employees to support quality improvement/lean methodology. We have two cohorts running in Heartland and being facilitated through Regina Qu’Appelle Health Region (RQHR). There are four

leaders who began their LILT training in January this year and they will complete their training by the end of January 2017. A second cohort with eight leaders from across the region began their LITL program at the end of August this year. They will complete their training by the end of June 2017. LILT is a great opportunity for participants to apply the learning and the tools to their specific work place and programs. It is through the use of LILT that we will continue to spread continuous quality improvement.

- Planning and preparation for the June 19-23, 2017 Accreditation Canada (AC) site visit continue.
- A copy of the report is included in the package.

10.4 OT/ST QUARTERLY UPDATE – SHEILA PAJUNEN

- Sheila Pajunen, VP of Human Resources provided the quarterly update on OT/ST. This update was also provided at the monthly wall walk.
- Reliefs CCA positions trialing in Kindersley are almost complete. Staff has been surveyed. All responses received back were positive. Staff is feeling like it created more employment and options to access vacation times, etc. Starting to see some reduction in sick time. There are currently two temporary positions posted in Rosetown.

11. SAFETY TALK

11.1 DRIVE AWAY THE WINTER – GAYLE RIENDEAU

- Winter driving is hazardous at the best of times, but slippery roads and reduced traction can make it deadly. With winter storms bearing down on you, it's definitely time to think about preparing for winter driving. In this Safety Talk, we'll learn about common winter driving hazards, how to ensure a vehicle is ready for cold weather, and tips for driving on icy roads.
- Driving on slick roads can increase stopping distances and the chance of losing control of your vehicle. Besides icy or snowy roads, here are a few other things to take into consideration when driving during the winter: Black ice happens when transparent ice covers the road. Your vehicle can slip out of control suddenly because the ice is very difficult to see; Blowing snow causes limited visibility. In this case it can be very difficult to see the road at all; Devil's strip is the narrow strip of ice and snow which divide lanes of traffic. It can affect traction in unexpected ways; Slush grab happens when the vehicle's tires track the slush on the shoulder of the road or in the ruts of the road during a lane change. Always be mindful of the road conditions, drive slowly and steadily, and keep as far away from snow removal equipment as possible. While you can't control the weather, there are actions you can take to be prepared. First, make sure that your vehicle is maintained and equipped for cold weather.

12. LONG TERM CARE

12.1 UPDATE – GAYLE RIENDEAU

- CEO tours for the current year have been completed and the reports have been submitted to the Ministry. It will continue to be a requirement for next year to be scheduled between Jan & May 2017. Work continues on the recommendations from the Provincial Auditors audit of 2014 regarding LTC Medication Management.

13. AGENDA ITEMS FOR NEXT MEETING

- CAN Terms of Reference

14. MEETING EVALUATION

15. MEETING ADJOURNMENT

- Laura Goring moved to adjourn the meeting at 2:47pm.

Authority Chairperson,
Richard Anderson

Interim President/CEO,
Gayle Riendeau